



**REGIONAL PROGRAMME**  
NATIONAL COHESION STRATEGY



EUROPEAN UNION  
EUROPEAN REGIONAL  
DEVELOPMENT FUND



**REGIONAL OPERATIONAL PROGRAMME OF THE ŁÓDZKIE PROVINCE FOR 2007-2013**  
**MEASURE III.2. Improvement of innovation and competitiveness of enterprises**

Project name: *„Increase Gemma competitiveness through the implementation of innovative technology for production of packaging”*

**PROCUREMENT NOTICE No 1/08, date August 4<sup>th</sup>, 2015**

**I. PURCHASER:**

Przedsiębiorstwo Produkcyjno-Handlowe "GEMMA" Bogdan Miszewski  
Nowa Wieś 54  
99-300 Kutno  
NIP 7750009960

Delivery place:  
Nowa Wieś 54  
99-300 Kutno.

**II. GENERAL REQUIREMENTS:**

2.1. All Contractors participating in this tender procedure shall act in accordance with procurement procedure rules for Applicants implementing projects under Regional Operational Programme of the Łódzkie Province for 2007-2013.

2.2. Procurement notice was placed on the webpage: <http://www.gemma.kutno.pl/> and at the Purchaser seat at address: Nowa Wieś 54, 99-300 Kutno.

2.3. The Purchaser reserves to itself the right to amend the contents of this request for the order by 3 days before the deadline time for the submission of offers. If such amendments affect in the contents of the offers, the Purchaser shall extend the time provided for the submission of offers. The amendments introduced shall be immediately sent to all contractors to whom the procurement notice was sent and shall be binding for them.

2.4. The Purchaser reserves to itself the right to invalidate this proceeding.

2.5. The Purchaser shall specify financial and delivery terms in the purchase/delivery contract signed with the selected Supplier.

2.6. The Purchaser does not allow partial tenders.

**III. DESCRIPTION OF THE SUBJECT OF THE ORDER**

1. The subject of the order is supply of Technological line for the production of multi-layer packaging with barrier layer.

1.1. The subject of the order is respectively:

*Project funds from the European Regional Development Fund and the national budget*

- 4-layer coextrusion blow molding machine for manufacturing 5 Liter canisters with volumetric base material feeders,
- capacity up to 1000pcs /8h,
- waste grinding mill,
- technological waste mill transporter,
- distribution system of canisters from the machine.

2. The seller may ask the purchaser directly for the explanation of any doubts related to the request for proposals at the telephone number: +48468630237, +48242547687.

#### **IV. DEADLINE TIME FOR THE COMPLETION OF THE ORDER**

The Purchaser expects that the whole order to be completed by September 30, 2015.

#### **V. REQUIREMENTS FOR THE CONTRACTOR**

1. The contractors are authorized to perform specific activities or actions, if the law imposes an obligation to have such entitlements;
2. The contractors shall have the necessary expertise and experience as well as the technological potential and personnel capable of carrying out the order.
3. The contractor shall bear all the costs related to the preparation and submission of the tender.

#### **VI. TENDER PREPARATION**

The tender prepared by the contractor in the Polish or English language shall include as follows:

1. Full name of the Seller, NIP */tax identification number/*, address and email or telephone number for the contact person.
2. The gross and net price and offer validity together with the technical specification.
3. To be valid should contain company stamp, date and signature of the person or persons appearing in the company records or the proper authorization.

#### **VII. THE SELECTION CRITERIA FOR THE TENDERS**

1. The purchaser shall evaluate valid tenders in the event that the tenders have been submitted by more than one contractors based on the criteria as follows:

No	Criterion name	criterion weight [number of points]
1.	The order net price <sup>1</sup>	80
2.	Completion time of the order	20
3.	Total	100

<sup>1</sup> In the event that the tender is submitted in foreign currency, the tender value shall be calculated in accordance with NBP's */National Bank of Poland/* currency exchange rate binding on the day preceding the day of the tender's selection.

Price – the tender containing the lowest price shall be awarded the highest number of points (40 points) and each next one according to the formula:

$$\text{points} = \frac{\text{the lowest price of all tenders}}{\text{the price of the evaluated tender}} \times 40$$

#### **VIII. DEADLINE TIME AND VENUE FOR TENDERS SUBMISSION**

1. Tenders shall be submitted by August 18<sup>th</sup> 2015 to the seat of the company: *Nowa Wieś 54, 99-300 Kutno*, in person or by electronic mail, fax, post or courier.

#### **IX. SELECTION OF THE MOST ADVANTAGEOUS TENDER**

1. Tenders submitted after deadline time shall not to be considered,
2. Tenders selection process shall be completed within 7 days after deadline time,
3. To implement of the order will be selected contractor whose offer will be most advantageous according to criteria terms in the advertisement.
4. If the company whose tender was selected resigns from the completion of the order, the Purchaser may select the most advantageous offer from the remaining tenders.